

Conifer

Circular

CR No. 03/17

RE: ASSOCIATION MONTHLY DUES 2017 (APPROVED BUDGET)

MAY 26, 2017

(VIA E-MAIL AND POST)

TO: All Member Companies

Earlier in 2017 the Executive Committee of the CONIFER board approved the 2017 Association Budget, which was subsequently endorsed by the full board of directors.

Included in this year's Budget is a reduction to the Monthly Dues remittance from \$0.35/\$100 to **\$0.33/\$100** commencing June 2017 (based on May payroll). New self-reporting forms are being distributed coincidental with this circular. For reference and reminder purposes, please note the following:

- Self-reported Dues remittances are based on monthly "Assessable Payroll and Holiday Pay" of the bargaining unit workforce:

To include gross earnings inclusive of all overtime and special ticket premiums for ALL employees of the Company EXCEPT foreman, office workers, salesmen and management officials (i.e. non-bargaining unit employees). Bonuses and severance pay are exempt from dues.

- In accordance with the above guidelines please note the \$1,000 Lump Sum (LS) payment payable under many CONIFER member collective agreements in July 2017 is exempt from the dues remittance calculation.

If you have any questions, please contact myself or Elna Martell at (250) 564-5166.



Michael Bryce
Executive Director

MB/kg
Enclosure(s)
May 26, 2017



Monthly Dues Notice

TO:

COVERING MONTH OF: May DUE: June 15, 2017

ASSESSMENT PAYROLL & HOLIDAY PAY:

(To include gross earnings inclusive of all overtime and special ticket premiums for all employees of the Company except foremen, office workers, salesmen and management officials. Bonuses and severance pay are exempt from dues.)

_____ (A)

RATE: \$.33/\$100.00 (B)

MONTHLY DUES: (A x B) _____
(Minimum \$50.00)

5% GST (Reg. No. R106968100) _____

REMITTANCE: _____

Please make cheque (or EFT) payable to Conifer and return a copy of this form to:

Conifer
400 - 299 Victoria Street
Prince George, BC
V2L 5B8

Signature of Company Official

Jun-17

Form No. 1